



## **Arnold Lodge School Policy on Admissions**

### **Aims**

The school will admit pupils who reflect a full range of ability and who are representative of a broad community (see Equal Opportunities Policy).

The pupils will be those who demonstrate a positive attitude to learning, and who are most likely to make the most of the opportunities offered by the school.

The school will be proactive in encouraging new admissions, and promoting the growth and development of the establishment.

### **Objectives**

To forge links with the local community and businesses, in order to ensure that pupils are drawn from a range of backgrounds and cultures.

To admit each pupil on the basis of availability of places.

To operate a waiting list in the case that a year group is full.

To ensure that the school is able to meet each child's needs adequately.

To ensure that prospective parents and pupils understand fully, and are willing to support, the ethos of the school.

To make an assessment of each child's strengths and weaknesses on entry, in order to help him/her achieve his / her full potential.

## **Strategies for Implementation**

To communicate and interact with the public and outside agencies, via the school website, mailshots, media publicity, events and Open Days.

To invite prospective pupils to visit the school prior to entry.

To observe and record strengths, weaknesses and attitudes both prior to and on entry. This to be done through testing, observation and from the evidence of the child and his / her parents and other relevant agencies.

To inform prospective parents about the ethos and practice of the school through the prospectus, the website and the school handbook.

To ask prospective parents to read and sign an agreement to uphold the ethos and practice of the school.

## **Assessment**

Each year group within the school will reflect a range of abilities, genders and cultural backgrounds.

Parents will feed back to the school the degree to which their expectations of the school are being met. This will be done through Parents' Evenings, the report reply slip or a letter.

Pupils' behaviour and attitudes will reflect a positive attitude to learning, and will be of a standard acceptable to the school.

The number of pupils on roll will increase.

## **Resources**

Prospectus

Website

Links with outside agencies

Pro-forma for a report on a new pupil.

Parent / School agreement.(under revision)

## **Review of the Policy**

This policy will be reviewed during the Michaelmas Term 2006.